



### Summary

The Sub-Hub's **Introductory Teacher Training** program consists of 5 courses, covering a wide range of essential, yet fundamental topics for classroom educators including fundamentals of leadership, discipline, and ethics, as well as the pedagogy of effective teaching.

This training program includes approximately **9 – 10 hours** of training in total.

#### Course 1: Substitute Teaching 101

This course covers the basic and essential skills that anyone should have when working with students. It includes information on working with schools/districts, establishing leadership, maintaining discipline, embracing diversity, and behaving in a legal and ethical manner when working with youth.

#### Course 2: Advanced Classroom Management

This course outlines common tips, tricks, and strategies to maintain focus in the classroom. In addition to techniques, it teaches the underlying concepts of behavior management and the importance of maintaining composure to diffuse conflict.

#### Course 3: Instructional Strategies

This course provides the learner with a conceptual understanding of learning styles and multiple intelligences, as well as the practical techniques and processes needed to reach out to a varying group of learners. The course also covers getting and keeping student attention, using effective assessment methods, and the understanding/creating effective lesson plans.

#### Course 4: Exceptional Student Education

A growing need in today's classrooms, this course provides an overview of some of the more commonly-encountered disorders such as ADHD and Autism Spectrum Disorders. It also delves into the roles of the paraprofessional, administration, teacher, and parents in the education of an exceptional student.

#### Course 5: Working with At-Risk Youth

At-risk youth may be found in any classroom. This course goes over all the different traits and characteristics of the at-risk youth, and provides suggestions on how to interact and provide support for them. This course can build the learner's confidence and "toolkit" for working with students facing special challenges.

## Pricing

Like all Sub-Hub trainings, there is a retail price for our trainings but there are discounts available for districts that opt to require our training(s) for their learner groups.

### Retail Price - \$25.00/person.

This includes all 5 courses in the program, or approximately 10 hours of training. This is the price if the training is merely suggested, rather than required.

### Discount Price - \$20.00/person.

This includes all 5 courses in the program, or approximately 10 hours of training. This is the price if the training is required. This price is the same whether the learner is purchasing the program, or the district is purchasing access on behalf of the learner. Districts may purchase blocks of “seats” in any training.

**No District Cost** - If the learner pays for the training there is no cost for the district to use our service. This includes use of the administrative login and full customer support.

## Logistics

The logistics for using the Sub-Hub is very simple\*. Once you've decided which trainings you will be using, the Sub-Hub staff will provide you with an Instruction Sheet(s) to be distributed to your learners with all the information they need to register with us, purchase training, and complete training. All school district administrators need to do is give learners this sheet(s) when they are ready for them to train.

The learner will access training independently using his/her instructions. Once a learner completes his/her training, the learner can provide printed Certificates of completion for all required trainings to validate completion. Additionally, school district administrators will have a web-based login so that they may verify learner completion online. Administrators also have direct access to learners' Certificates so they may retrieve them as well, if desired.

That is all there is to it!

*\*Because all districts are different, we are always open to different ways of doing it, but this describes the most commonly-used logistics.*

## District Preview

We are happy to provide a full preview to administrators at school districts or other agencies with relevant employees (i.e. – staffing agencies, educational consortia, etc.). If you would like to request a preview of any training, simply contact the Sub-Hub directly at [info@thesub-hub.com](mailto:info@thesub-hub.com).